

Title of Position:	Static Maintenance Electrical & Mechanical Engineer
Based at:	Wallace Collection
Hours of work	Between 8am to 5pm
Reporting to:	Contracts Manager
Working Relationships:	Colleagues, Clients, Suppliers

About Us

Established in 1759, Sykes & Son Limited is the UK's oldest independent building contractor. Trading for over 260 years, Sykes has evolved from a small specialist contractor – a glazier, plumber, decorator, and small builder – into a medium sized, multi-discipline contractor with an annual turnover of £30m.

The company has three main workstreams: Building, Mechanical & Electrical and Maintenance. This diversity of self-delivered services allows us to offer a “one stop shop” solution to our clients. Furthermore, we have the flexibility to carry out minor works through to multi-million-pound projects.

We are incredibly proud of the part that we have played in restoring, building, refurbishing, and maintaining our capital's heritage over the years. From royal palaces to world renowned museums, galleries, and universities, we continue to forge long-term working relationships at London's finest buildings.

Role Summary & Purpose

To ensure that all equipment on site is running efficiently and to optimum level as required by the client.

Key Responsibilities and Duties

- Plan and organise work personal daily electrical and mechanical work
- Respond immediately to equipment breakdowns and reactive work requests
- Fix faults on site or arrange for replacement machinery or equipment to be installed
- Make scheduled checks
- Complete electrical and mechanical tasks to ensure projects and improvements are implemented
- Manage planned and unplanned electrical, mechanical and plumbing work
- Maintain documented evidence for all departments in preparation for audits and legislative purposes
- Ensure high standards of Health and Safety at all times

<ul style="list-style-type: none"> • Ensure all work carried out to standard required by both the client and Sykes
<ul style="list-style-type: none"> • Attend training as required
<ul style="list-style-type: none"> • Role will necessitate some out of hours work and, on a call, out rota

Skills	Essential	Desirable
<ul style="list-style-type: none"> • Relevant C&G/NVQ to Level 3 	X	
<ul style="list-style-type: none"> • Apprenticeship electrical 	X	
<ul style="list-style-type: none"> • Health and Safety 	X	
<ul style="list-style-type: none"> • Experience in a reactive maintenance 	X	
<ul style="list-style-type: none"> • PPM 	X	

Personal Attributes	Essential	Desirable
<ul style="list-style-type: none"> • Ability to work on own initiative 	X	
<ul style="list-style-type: none"> • Be proactive 	X	
<ul style="list-style-type: none"> • Strong interpersonal skills 	X	
<ul style="list-style-type: none"> • A positive attitude 	X	
<ul style="list-style-type: none"> • Team oriented 	X	
<ul style="list-style-type: none"> • Ability to plan and prioritise 	X	
<ul style="list-style-type: none"> • Attention to detail and accuracy 	X	
<ul style="list-style-type: none"> • Ability to work under pressure 	X	
<ul style="list-style-type: none"> • Excellent customer service skills 	X	
<ul style="list-style-type: none"> • Basic Computer literacy 	X	
<ul style="list-style-type: none"> • Ideally have knowledge of CAFM 		X

Competencies	1 – Not required 2 – Rarely required 3 – Sometimes required 4 – Required most of the time 5 – Required all the time				
	Technical	1	2	3	4
Communication/Teamwork	1	2	3	4	5
Communication/External Awareness	1	2	3	4	5
Teamwork	1	2	3	4	5
Resource Management	1	2	3	4	5

Benefits

- Life Assurance
- 25 days annual leave + 8 Bank holidays
- People's Pension Scheme (EE 5%, ER 3%)
- Cycle to Work Scheme
- Access To Mental Health First Aider
- Refer a Friend to Work Scheme
- Discretionary Bonus
- Professional Development
- Occupational Health Support
- Employee Assistance Program
- Payment for Professional Subscription

If you are interested in this role, please email your CV to careers@sykes1759.co.uk